
Highlands Mutual Water Company

14580 Lakeshore Drive
Clearlake, Ca 95422

Regular Meeting

March 31, 2021

AGENDA

1. Call to order – 2:00pm
2. Public Input/Guests
3. Approval of Minutes
 - a. Regular Meeting – February 24, 2021
 - b. Special Meeting – March 5, 2021
4. Operations Report – General Manager, Jeff Davis
5. Business Office Report – Office Manager, Magen Estep
6. Financial Statements
 - a. Check Register
 - b. Profit & Loss Statement
 - c. Balance Sheet
 - d. Cash Flow
 - e. Accumulated Benefits
7. Old Business
8. New Business
 - a. Update and discussion pertaining to Konocti Gardens Development
 - b. Company Credit Card Policy
 - c. COVID-19 Prevention Program (CPP)
9. Report of the Board
10. Adjournment